



NOTICE OF MEETING

SPECIAL EMPLOYMENT COMMITTEE

TUESDAY 13 DECEMBER 2011 AT 8AM

EXECUTIVE MEETING ROOM, THIRD FLOOR, GUILDHALL, PORTSMOUTH

Committee Members

Councillor Gerald Vernon-Jackson (Chair)
Councillor Leo Madden (Vice Chair)
Councillor Lynne Stagg
Councillor Simon Boshier
Councillor Jim Fleming
Councillor Rob Wood

Standing Deputies:

Councillor Margaret Adair
Councillor Lee Hunt
Councillor Donna Jones
Councillor Hugh Mason
Councillor James Williams
Councillor April Windebank

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(NB This agenda should be retained for future reference with the Minutes of this meeting.)
Please note that the agenda, minutes and non-exempt reports are available to view online on the Portsmouth City Council website: www.portsmouth.gov.uk

Deputations by members of the public may be made on any item where a decision is going to be taken. The request should be made in writing to the contact officer (above) by 12 noon of the working day before the meeting, and must include the purpose of the deputation (for example, for or against the recommendation). Email requests are accepted.

AGENDA

- 1 Apologies for Absence

- 2 **Declarations of Interest**
- 3 **Exclusion of Press and Public**

That in view of the contents of the following items on the agenda the Committee is **RECOMMENDED** to adopt the following motion:

“That, under the provisions of Section 100A of the Local Government Act, 1972 as amended by the Local Government (Access to Information) Act, 1985, the press and public be excluded for the consideration of the following item(s) on the grounds that the report(s) contain information defined as exempt in Part 1 of Schedule 12A to the Local Government Act, 1972”.

The public interest in maintaining the exemption must outweigh the public interest in disclosing the information.

(NB The exempt/confidential committee papers on the agenda will contain information which is commercially, legally or personally sensitive and should not be divulged to third parties. Members are reminded of standing order restrictions on the disclosure of exempt information and are invited to return their exempt documentation to the Senior Local Democracy Officer at the conclusion of the meeting for shredding.)

<u>Item</u>	<u>Exemption Para No.*</u>
4.	3 and 5

*Paragraph Exemption Nos:

3.Information relating to the financial or business affairs of any particular person (including the authority holding that information)

5.Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings

5.	3, 4 and 5
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*Paragraph Exemption Nos:

3.Information relating to the financial or business affairs of any particular person (including the authority holding that information)

4.Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority.

5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.

- 4 **Exempt report providing further detailed information to the Committee in relation to possible revisions to terms and conditions (to follow).**
- 5 **Review of the Formal Action Policy and the application of Special**
- ... **Precautionary Leave (deferred to this meeting from the 2 December 2011**

meeting) – Exempt report.

To consider a report which is to inform members of a review of the Formal Action policy and the application and monitoring of Precautionary Special Leave requested by the Governance and Audit Committee and to seek Employment Committee approval of the review and recommendations.

RECOMMENDED that the review is noted and the revised procedures for monitoring PSL are agreed.

6 Date of next Scheduled Employment Committee Meeting

The next scheduled meeting is Tuesday 10 January 2012 at 12.45pm.

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VJP